



Kinnoomaadziwin Education Body TEACHING ASSISTANT Summer Contract

Summary

The First Nations and Inuit Youth Employment Strategy (FNIYES) supports initiatives that help First Nations and Inuit youth build skills, prepare for full-time employment, and earn income for post-secondary education through summer work experiences. The Kinnoomaadziwin Education Body (KEB) is seeking a Teaching Assistant to work closely with the System Principal to gain hands-on experience in instructional support and classroom management in a digital environment.

Teaching Assistant Responsibilities:

- Assist the teacher and System Principal with maintaining accurate student records, tracking relevant learning information, and supporting clear and timely communication with students.
- Support the planning and preparation of curriculum delivery by organizing lesson materials, digital resources, and learning activities that align with student needs.
- Provide instructional and classroom support in a digital learning environment, including assisting students with learning activities, answering questions, and encouraging participation.
- Help identify, organize, and prepare educational resources that support language- and culture-based learning opportunities.
- Assist with monitoring student progress and helping students access the support they need to meet their academic goals.

Requirements:

This position requires an individual with the following knowledge, skills, and personal characteristics:

- Must be a secondary or post-secondary student returning to school
- Interest in Anishinabek education
- Computer literacy (Word, PowerPoint, Excel, etc.)
- Strong interpersonal skills
- Dependability and reliability

Other Details

This is a summer contract position:

- 35 hours/week
- \$23.00 per hour

The KEB head office is located on Nipissing First Nation, however this position is intended to be remote. The anticipated start date of this position is July 20, 2026, or earlier.

Closing Date

Applications for this position will be accepted until 4:30 p.m. on **July 10, 2026**.

Interviews

Interviews for this position will be conducted the week of July 13, 2026.

Please submit your cover letter, resume, and three references to:

Colleen Sheriff
Human Resources Manager
Kinooamaadziwin Education Body
Suite 100-132 Osprey Miikan
North Bay, ON P1B 8G5
kebhr@a-e-s.ca
705-845-3634

**** Preference will be given to members of the Participating First Nations or those of Indigenous ancestry. Only applicants selected for an interview will be contacted.***