



EMPLOYMENT OPPORTUNITY

Position Title: Education Director
Classification: Full-time permanent (upon successful completion of probation)
Salary Range: \$ 104,000 – \$ 110, 000
(commensurate with qualifications and experience)
Start Date: April 2026
Location: Magnetawan First Nation, 10 Highway 529, Britt, ON P0G 1A0
Hours of Work: Monday to Wednesday 8:00 AM – 530 PM, Thursday 8:00 AM- 430PM
(or as projects and deadlines dictate)

A.JOB DESCRIPTION:

The Education Director provides senior leadership, strategic direction, and governance oversight for all Magnetawan First Nation education programs and services. The role is responsible for advancing lifelong learning, student success, and culturally grounded education while ensuring accountability, compliance, and alignment with community priorities and self-governance objectives.

QUALIFICATIONS

- Degree in Education, Educational Leadership, Public Administration, or a related field (Master's degree preferred)
- Senior leadership experience in education, Indigenous governance, or public administration
- Demonstrated knowledge of First Nations education systems, governance, and funding frameworks
- Strong strategic planning, financial management, and policy development skills
- Excellent communication, leadership, and relationship-building abilities
- Experience working with or within First Nations education authorities or education agreements
- Knowledge of education funding agreements, tuition agreements, and reporting requirements
- Experience supporting Indigenous language revitalization and culturally grounded education
- Understanding of self-governance and jurisdictional education models

DUTIES AND RESPONSIBILITIES

Strategic Leadership & Governance

- Lead the development and implementation of MFN's Education Law, strategy, policies, and long-term plans
- Provide strategic advice, briefings, and recommendations to the Executive Director and Chief and Council
- Ensure education programs align with MFN governance priorities, laws, and community values

Program Oversight & Operations

- Direct and oversee all education programs, services, and initiatives
- Establish performance measures and monitor outcomes to support student success and continuous improvement
- Ensure integration of Anishinaabe culture, language, and teachings across education programming

Financial Management & Accountability

- Develop, manage, and oversee education budgets and funding agreements
- Ensure compliance with reporting requirements for federal, provincial, and other funding sources
- Identify funding opportunities and support sustainability of education services

People Leadership

- Lead, supervise, and support education staff, including performance management and professional development
- Foster a collaborative, accountable, and culturally respectful work environment

Partnerships & External Relations

- Represent Magnetawan First Nation in negotiations and relationships with school boards, post-secondary institutions, governments, and partners
- Advocate for MFN students and education priorities at regional and external forums

SPECIAL REQUIREMENTS:

Confidentiality: The incumbent must maintain strict confidentiality in performing the duties. The incumbent must adhere to the Magnetawan First Nation Personnel Policy.

Travel: On occasion, some travel may be required.

A current **CPIC** with a vulnerable sector check is required.

A valid **Ontario Driver's license**. Clean **drivers abstract**.

How to Apply: Interested applicants may apply, in confidence, by sending a cover letter, resume, photocopy of education diploma by mail, hand deliver or email to

**Magnetawan First Nation
10 Regional Rd, Hwy 529
Britt, ON P0G 1A0
Email: recruiter@magfn.com
Closing date: Open until filled**