



Kinooaadziwin Education Body Region 4 Lunaapeew Language Coordinator (1 position) Job Posting – Permanent Full Time

SUMMARY

The Kinooaadziwin Education Body (KEB) supports Participating First Nations (PFNs) of the Anishinabek Education System (AES) in the delivery of their education programs and services. The Lunaapeew Language Coordinator is responsible to support the development of language resources and the implementation of activities, projects, and initiatives specific to the needs and priorities for Lunaapeew language. This position reports to the Director of Education or designate and works closely with the Regional Anishinaabemowin Anokiit, Education Programs and Services Manager and the Regional Education Councils (RECs).

RESPONSIBILITIES

1. Collaborate with the RECs to identify Lunaapeew activities, projects, and initiatives needs and priorities and implement a detailed workplan supported by Regional Resource Funds.
2. Work closely with Director of Education or designate and Regional Anishinaabemowin Anokiit to implement the AES Language Strategy.
3. Liaise and engage with the PFNs and build positive working relationships with Lunaapeew language speakers and learners.
4. Provide reports to the Education Programs and Services Manager to share with the Education Services Committee.
5. Provide updates and presentations at RECs monthly meetings on Lunaapeew language project activities and to collect feedback on ongoing activities.
6. Plan and facilitate Lunaapeew language resource development circles.
7. Support in the development and distribution of Lunaapeew lessons and language resources for use by the PFNs in their respective regions.
8. Support the implementation of the AES Strategic Plan.
9. Collaborate with other Regional Anishinaabemowin Anokiit and the Director of Education or designate to identify Lunaapeew language activities, projects, and initiatives.

EDUCATION and SKILLS REQUIREMENTS

- 2-4 years' experience in Lunaapeew language projects and revitalization initiatives.
- Level of fluency of Lunaapeew is an asset.
- Post-secondary diploma/degree in Education, Administration, or a related field
- Extensive project management experience including managing a budget
- Comprehensive understanding of First Nations issues and First Nations education
- Excellent verbal communications skills
- Excellent organizational skills
- Proven self-starter and self-motivator
- Ability to coordinate multiple tasks in a busy work environment
- Computer literacy (Microsoft Office)
- Strong interpersonal skills
- Dependability and reliability
- Flexibility and adaptability to changing circumstances
- Creativity and innovation

- Ability to travel
- Valid driver's license and a satisfactory criminal records check and vulnerable sector search

HOURS OF WORK & LOCATION

The KEB head office is located on Nipissing First Nation. This is a remote position with standard working hours from 8:30 am to 4:30 pm. Some travel is required, including visits to Participating First Nation communities and attendance at KEB meetings/events. This is a remote position preferably based in the Regional Education Council #4 area. For a map of the RECs, please visit: <https://aes-keb.com/about-keb/>.

SALARY & BENEFITS

The salary range for this position is **\$56,606.00 - \$70,758.00** based on your qualifications, experience, and competencies. We offer a competitive benefits package (health, dental, vision), a pension plan (Ontario Teachers' Pension Plan or Group Pension Plan), and a supportive work environment dedicated to your professional growth.

CLOSING DATE

We are accepting applications until 4:30 p.m. on **Friday, January 24, 2025**. Interviews are scheduled for the weeks of **January 27 to February 7, 2025**. Please note that only those selected for an interview will be contacted.

HOW TO APPLY

We encourage applications from members of the Participating First Nations or individuals of Indigenous ancestry. Proficiency in Anishinaabemowin or Lunaapeew is an asset, though a willingness to learn is equally valued.

The successful candidate will be required to hold a valid driver's license, submit a satisfactory criminal records check, and comply with KEB's policies.

Please submit your resume, cover letter, and three work-related references to:

Colleen Sheriff
Human Resources Manager
Kinoomaadziwin Education Body
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