



## **Kinooaadziwin Education Body Region 3 Anishinaabemowin Anokiit Job Posting – Permanent Full Time**

### **SUMMARY**

The Kinooaadziwin Education Body (KEB) supports Participating First Nations (PFNs) of the Anishinabek Education System (AES) in the delivery of their education programs and services. The Region 3 Anishinaabemowin Anokiit is responsible for supporting the development of language resources and implementing activities, projects, and initiatives specific to Region 3 Anishinaabemowin needs and priorities. This position reports to the Director of Education or designate and works closely with the Lunaapeew Language Coordinator, Education Programs and Services Manager, and the Regional Education Councils (RECs).

### **DUTIES & RESPONSIBILITIES**

1. Collaborate with the RECs to identify Anishinaabemowin activities, projects, and initiatives specific to the PFN needs and priorities and implement a detailed workplan within Regional Resource Funds.
2. Work closely with the Director of Education or designate and the Lunaapeew Language Coordinator to implement the AES Language Strategy.
3. Liaise and engage with the PFNs and build positive working relationships with regional language speakers and learners.
4. Provide reports to the Director of Education to share with the Education Services Committee.
5. Provide updates and presentations at their REC's monthly meetings on Anishinaabemowin activities, projects and initiatives and to collect feedback on ongoing activities, projects and initiatives.
6. Plan and facilitate regional language resource development circles.
7. Support in the development and distribution of Anishinaabemowin lessons and language resources in their respective regions for use by the PFNs.
8. Support the implementation of the AES Strategic Plan.
9. Collaborate with other Regional Anishinaabemowin Anokijig, Lunaapeew Language Coordinator and the Director of Education or designate to identify language activities, projects, and initiatives needs and priorities.

### **EDUCATION & SKILLS REQUIREMENTS**

- 2-4 years' experience in Anishinaabemowin language projects and revitalization initiatives.
- Level of fluency of Anishinaabemowin is an asset.
- Post-secondary diploma/degree in Education, Administration, or a related field
- Extensive project management experience including managing a budget
- Comprehensive understanding of First Nations issues and First Nations education
- Excellent verbal communications skills
- Excellent organizational skills
- Proven self-starter and self-motivator
- Ability to coordinate multiple tasks in a busy work environment
- Computer literacy (Microsoft Office)
- Strong interpersonal skills
- Dependability and reliability
- Flexibility and adaptability to changing circumstances
- Creativity and innovation

## **HOURS OF WORK & LOCATION**

The KEB head office is located on Nipissing First Nation. This is a remote position, located within Region 3, with standard working hours from 8:30 am to 4:30 pm. Some travel is required, including visits to Participating First Nation communities and attendance at KEB meetings/events.

## **SALARY & BENEFITS**

The salary range for this position is **\$56,606.00 - \$70,758.00** based on your qualifications, experience, and competencies. We offer a competitive benefits package (health, dental, vision), a pension plan (Ontario Teachers' Pension Plan or Group Pension Plan), and a supportive work environment dedicated to your professional growth.

## **CLOSING DATE**

We are accepting applications until 4:30 p.m. on **Friday, January 24, 2025**. Interviews are scheduled for the weeks of **January 27 to February 7, 2025**. Please note that only those selected for an interview will be contacted.

## **HOW TO APPLY**

Please specify the Region you are applying for in your cover letter. For a map of the RECs, please visit: <https://aes-keb.com/about-keb/>. We encourage applications from members of the Participating First Nations or individuals of Indigenous ancestry. Proficiency in Anishinaabemowin or Lunaapeew is an asset, though a willingness to learn is equally valued.

The successful candidate will be required to hold a valid driver's license, submit a satisfactory criminal records check, and comply with KEB's policies.

Please submit your resume, cover letter, and three work-related references to:

**Colleen Sheriff**  
Human Resources Manager  
Kinoomaadziwin Education Body  
Suite 100-132 Osprey Miikan, North Bay, ON P1B 8G5  
[kebhr@a-e-s.ca](mailto:kebhr@a-e-s.ca)