

NIIGAAAN GDIZHAAMI FUND

A PRACTICAL GUIDE TO APPLYING TO THE NIIGAAAN GDIZHAAMI FUND

The following Guide will assist in filling out the Proposal Submission Template for the Niigaan Gdizhaami Fund.

Should you have any questions regarding the Niigaan Gdizhaami Fund, please do not hesitate to contact the Niigaan Gdizhaami Fund Coordinator, Tammy Desmoulin by email at ngfund@a-e-s.ca or by telephone at 705-303-7845.

Throughout this Guide, the Niigaan Gdizhaami Fund will be addressed as “the Fund” or “Fund”.



2022-2023 NIIGAAN GDIZHAAMI FUND

PROPOSAL TEMPLATE

Eligible applicants (see Appendix A of the Guidelines) are invited to submit a proposal to the 2022-2023 Niigaan Gdizhaami Fund (the "Fund"). Once all proposals have been reviewed, applicants will be notified of the decision on their application by the Kinoomaadziwin Education Body.

The deadline for proposal submissions is **Friday, May 27, 2022**

Contact information	
Name of Anishinabek First Nation Applying:	
Project Title:	
Contact Name:	
Telephone:	Mailing address:
Fax:	
Email:	

Project Start Date (dd/mm/yy):
Project End Date (dd/mm/yy):
Project Duration (in months):
Total funding requested: \$

First Nation applying to the Fund

Title/Name of Project

Name of Contact Person applying

Contact information for Person applying

When project will start

When project will end

Duration of Project (in months)

Amount of funding requested



2022-2023 NIIGAAN GDIZHAAMI FUND

PROPOSAL TEMPLATE

Funding stream:

- ☐ Proposals submitted by an Anishinabek First Nation for individual initiatives
- ☐ Proposals submitted from a group of Anishinabek First Nations
- ☐ Joint proposals submitted by one or more Anishinabek First Nations and one or more School Boards with Education Service Agreements with those First Nations
- ☐ Proposals submitted by one of more Anishinabek First Nations and one or more affiliated third-party organizations (for example, a tribal council, an education organization, or a health and social services organization)
- ☐ Proposals submitted by an Anishinabek First Nation for individual initiatives which will produce a resource that may be shared with other Participating First Nations in the Anishinabek Education System

An Anishinabek First Nation may submit an individual proposal and may also be a participant in a group of Anishinabek First Nations submitting a proposal; separate proposals must be submitted for each project.

If applicable, name of all partnering organization(s), including other Anishinabek First Nations, School Boards, and/or affiliated third parties:

Partnering organization(s), including partnering First Nations must (each) provide a letter of support as part of the submission.

By my signature below, I confirm that the First Nation and its partners, if any, will meet the in-kind or financial requirements set out in the Niigaan Gdizhaami Fund Guidelines.

Name:

Signature:

NEW

Choose which funding stream applies to your project.

The “Shareable Resources Stream” is a new stream added to the Niigaan Gdizhaami Fund.

Name all partnering organizations (i.e. – District School Boards, First Nations, Tribal Councils). A letter of support must be submitted with your proposal.

Print name and sign proposal.



1. PROPOSED PROJECT OBJECTIVES

What are the project's primary objectives in relation to the 2022-2023 priority areas identified in Section 2.4 of the Fund Guidelines? Please check ALL that apply to your project's summary objectives AND summarize how your project will address priority areas.

<input type="checkbox"/>	Increasing knowledge and understanding of Anishinabek histories, cultures, perspectives, languages, and contributions ("Bimaadziwin") and traditional Anishinaabe knowledge passed down from one generation to the next through ceremonial teachings ("Kendaaswin"). Summarize how your project will address this priority area:
<input type="checkbox"/>	Enhanced opportunities for the engagement and participation of Anishinabek students, families, and communities to support Anishinabek student success and well-being. Summarize how your project will address this priority area:
<input type="checkbox"/>	Facilitating the successful transition of students between Anishinabek First Nations' schools and schools in the Provincially-Funded Education System. Summarize how your project will address this priority area:



Choose which project objective/priority area your proposal falls under. You can choose multiple project objectives.
Reminder to summarize how your project will address each priority area.



PROPOSAL TEMPLATE

<input type="checkbox"/>	<p>Innovation and introduction of leading practices in Indigenous education.</p> <p>Summarize how your project will address this priority area:</p>
<input type="checkbox"/>	<p>Supporting collaboration between the AES and School Boards, including data and information sharing.</p> <p>Summarize how your project will address this priority area:</p>
<input type="checkbox"/>	<p>Production of a resource which will be shared with the Participating First Nation communities within the Anishinabek Education System.</p> <p>Summarize how your project will address this priority area:</p>



Choose which project objective/priority area your proposal falls under. You can choose multiple project objectives. Reminder to summarize how your project will address each priority area.



2. PROJECT SUMMARY

Provide a synopsis of the project. Include: the need for the project, activities to be undertaken, and the expected outcomes/results to be achieved.

Regional Location of the Project:

Location of your project

Context of the Project: (describe why this Project is needed. What will this Project accomplish? This sets the stage for your Project):

What will this project accomplish? This summarizes and sets the stage for your project

Need(s) for the Project:

Describe the needs of this project. Why is this project needed?

Project Activities to Address Identified Need(s):

Describe the activities that will be used to address the needs described in the above box

Target Audience:

Who is the target audience for this project?

Project Outputs (products or services, if applicable):

What kind of outputs will your project accomplish? (i.e. – a service, curriculum guide, or a booklet, etc.)



Project Outcomes (results):

What outcomes will your project accomplish? What results will your project produce?

3. PROJECT EVALUATION AND PERFORMANCE

Applicants need to demonstrate how they will measure and determine project success (example – surveys before course/workshop and surveys after course/workshop).

How will you determine and measure success?

What would success in this project look like to you? (i.e. successful graduates, credits achieved, increased attendance, increased mental wellness, increase in cultural knowledge).
How will you measure success? (i.e. survey before and after project, graduation rates, attendance rates, credits achieved).

What indicators of success will you use? (e.g., key benchmarks, targets, increase in student attendance, and increase in students' grades)

What kind of benchmarks and/or targets will you use to indicate success? (i.e. – data from survey, successful completion of program, target number of credits achieved)

How will you collect data and monitor performance?

What process will you use to collect and monitor performance? (i.e. – ongoing assessments, tracking attendance, tracking credits achieved, tracking visits to Elder, etc.)

4. SHARING PROMISING PRACTICES

An objective of the Master Education Agreement is to share knowledge about promising practices. Do you intend to share promising practices developed through your project? If so, how?

Will you share promising practices? How will these be shared? (i.e. – REC meetings, February Forum, etc.)



5. ENGAGEMENT

Describe how communities and/or partnering organizations (other Anishinabek First Nations, School Boards, and/or affiliated third parties) will be engaged throughout the project, including sharing project outputs or outcomes.

Describe how the communit(ies), partnering organizations and School Boards will be engaged throughout the project.

6. PROJECT WORKPLAN

Describe the major activities, expected outputs and timelines in the chart below or please attach a copy of your work plan.

Your work plan should show how you expect to complete your project from start to finish. Your description of activities should lead to the completion and success of the project in a logical and timely sequence. Be as detailed as possible (i.e. – if your project includes language classes, how many language classes? If your project includes traditional teachings, how many traditional teachings?)

Activities	Outputs (products/services)	Timelines

Your work plan should show from start to finish how your project will be completed – from planning to implementation to completion of your project.

Your work plan should be detailed enough for the person screening proposals to get a good understanding of how you intend to complete your project.



7. PROPOSAL BUDGET

Applicants should refer to Sections 2.5-2.8 in the Fund Guidelines and are required to submit a project budget, which includes Total Project Costs, Applicant Contributions (in-kind, financial) to the project, and the amount of the Funding Request to the Niigaan Gdizhaami Fund. **Use only sections that apply to your project.**

Complete the budget lines below as relevant – for any items not applicable, please note “N/A”. The budget should include a detailed description of each budget item under the “Expense Details” column and the total applicable “Cost”.

Please note that per section 2.7 of the Fund Guidelines, the following costs are *not* eligible for this Fund:

- Core business or operations;
- Consulting services;
- Infrastructure, major renovations or construction;
- Software or licenses not directly associated with the funded project;
- Furniture or equipment not directly associated with the funded project;
- Grants or bursaries; and,
- International travel.

Please see sections 2.7 of the Fund Guidelines for costs that are *not eligible* for this Fund.

For example – software or licences that are not directly associated with the funded project are not eligible for this Fund. However, if the software or licenses are directly associated with the funded project, then it may be eligible.



All funding provided to successful applicants must be expended between September 1, 2022 and August 31, 2023.

Individual Anishinabek First Nation Projects:

The Fund will support up to 75% of the total costs of a project, to a maximum of \$25,000. The applicants are expected to provide a contribution equal to at least 25% of the total cost of the project. This contribution will be documented through an attestation form signed by the First Nation (see attestation form on final page of proposal template).

Individual First Nations may apply and may receive up to \$25,000.

Individual Participating First Nation Projects – Production of Shareable Resource

The Fund will support up to 75% of the total costs of a project, to a maximum of \$50,000. The applicants are expected to provide a contribution equal to at least 25% of the total cost of the project. This contribution will be documented through an attestation form signed by the First Nation. (see attestation form on final page of proposal template). Applicants may provide a larger contribution, but that will not increase the project funding beyond the maximum of \$50,000. To qualify for this stream of funding, the Participating First Nation must produce a resource that may be shared with other Participating First Nations in the Anishinabek Education System.

NEW STREAM OF FUNDING

Individual First Nations may apply and may receive up to \$50,000. To qualify for this stream of funding, Participating First Nations must produce a resource that may be shared with other Participating First Nations in the Anishinabek Education System.

Group Projects:

The Fund will support up to 75% of the total costs of a project, to a maximum of \$50,000. The applicants are expected to provide a contribution equal to at least 25% of the total cost of the project. This contribution will be documented through an attestation form signed by the First Nation (see attestation form on final page of proposal template).

Group projects may receive up to \$50,000. Participating First Nations may partner with District School Boards, third party agencies, and other First Nations. A letter of support from each partnering organization must be submitted with each group project proposal.



Eligible Expenses	Expense Details	Cost (\$)
Wages and benefits for staff, including contract staff Include: <ul style="list-style-type: none">• Position title• Salary/wage and benefits• Duration of employment (start and end date of employee's term of employment).		\$
Training, including professional and leadership development e.g., participation in training workshops, conferences, seminars, and materials directly related to the project.		\$
Cultural workshops and activities		\$
Translation and interpretation		\$
Honoraria for Elders, knowledge keepers, and other cultural resource people		\$
Rental costs for facilities and equipment as directly related to proposed project		\$
Supplies and resource materials		\$

If your project includes wages and benefits for staff, be specific:

- Cost of salary/wage and benefits
- Duration of employment (start of employee's term and end of employee's term)
(for example - \$XX.00 per hour at 100 hours)

Training or workshop directly related to project. Be specific as possible
(for example – safety training x 2 days @ \$xx.00 per day)

Cost and amount of cultural workshops and activities
(for example – Cultural Workshop x 3 days @ \$xx.00 per day)

Cost and amount of Translation and Interpretation events
(for example – translation \$xx.00 per hour at XX Hours)

Amount of Honorarium and number of events
(for example – Elder Honorarium of \$xx.00 per day x 5 days)

Cost for rental of facilities and amount of rentals
(for example – 5 board room rentals x \$xx.00 per day)

Details of supplies and resource material and associated cost
(for example – resource books x 100 @ \$xx.00 per book)



Eligible Expenses	Expense Details	Cost (\$)
Travel expenses Include a breakdown of all expenses (e.g., mileage, accommodation, meals).		\$
Minor capital or renovations A <u>maximum 30% of the budget</u> may be allocated to minor capital and renovations. Please provide a detailed explanation.		\$
Administrative Fees and Costs Eligible costs include utilities, telephone/fax charges, network charges, postage/courier charges, photocopying charges, and office supplies. A <u>maximum of 10% of the budget</u> may be allocated for administration costs.		\$
Other Costs (please describe in detail)		\$
AMOUNT OF FUNDING REQUESTED		\$

Details of travel expenses (for example – travel to and from XX location for project: 10 trips @ 100km return = \$xx.00

If completing minor capital or renovations, please provide detailed explanation of minor capital or renovation and cost associated. **Maximum of 30% of the budget.**

Provide details of administrative fees and costs (for example – postage, craft supplies, paper, photocopying) **Maximum of 10% of budget.**

Provide details of other costs – amount per item and cost per item (for example – catering for 5 workshops/days for 20 participants @ \$xx.00 per day).



8. Reporting on In-Kind and Financial Contribution

The applicant will complete the attached 2022 – 2023 Niigaan Gdizhaami Fund Attestation Form and submit it along with the final report for the project.

2022 – 2023 Niigaan Gdizhaami Fund Attestation Form

Participating First Nation:	
Region:	
Project Name:	



Complete table with First Nation, Region, and Project Name.

By signing this form, I verify that the Participating First Nation and its partners, if any, has met the 25% in-kind contribution requirements of the Niigaan Gdizhaami Fund. I confirm that the Participating First Nation will provide the details on the contributions if requested by the Kinoomaadziwin Education Body. I have the authority to sign this form on behalf of the First Nation.



Sign, date, print name, and title.

Signature

Date

Printed Name, Title



There is no longer a requirement to report on in-kind/financial contributions.

First Nations will now attest that the 25% in-kind contribution requirements of the Niigaan Gdizhaami Fund has been met.

SAMPLE PROPOSAL

The following slides provide a Sample Proposal for the Niigaan Gdizhaami Fund
Please note that this is purely a sample for **guidance purposes only**.



2022-2023 NIIGAAN GDIZHAAMI FUND

PROPOSAL TEMPLATE

Eligible applicants (see Appendix A of the Guidelines) are invited to submit a proposal to the 2022-2023 Niigaan Gdizhaami Fund (the “Fund”). Once all proposals have been reviewed, applicants will be notified of the decision on their application by the Kinoomaadziwin Education Body.

The deadline for proposal submissions is **Friday, May 27, 2022**

Contact information		
Name of Anishinabek First Nation Applying: <i>SAMPLE FIRST NATION</i>		
Project Title: <i>Trapping Program for Elementary School Students</i>		
Contact Name: <i>SAMPLE PERSON</i>		
Telephone: <i>555-555-555</i>	Mailing address: <i>123 SAMPLE ROAD SAMPLE VILLAGE H0H 0H0</i>	
Fax: <i>555-555-5551</i>		
Email: <i>EMAIL@SAMPLE.CA</i>		
Project Start Date (dd/mm/yy): <i>7 September 2022</i>		
Project End Date (dd/mm/yy): <i>August 31, 2023</i>		
Project Duration (in months): <i>10</i>		
Total funding requested: <i>\$25,000</i>		



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PROPOSAL TEMPLATE

Funding stream:

- ☒ Proposals submitted by an Anishinabek First Nation for individual initiatives
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- ☐ Joint proposals submitted by one or more Anishinabek First Nations and one or more School Boards with Education Service Agreements with those First Nations
- ☐ Proposals submitted by one of more Anishinabek First Nations and one or more affiliated third-party organizations (for example, a tribal council, an education organization, or a health and social services organization)
- ☐ Proposals submitted by an Anishinabek First Nation for individual initiatives which will produce a resource that may be shared with other Participating First Nations in the Anishinabek Education System

An Anishinabek First Nation may submit an individual proposal and may also be a participant in a group of Anishinabek First Nations submitting a proposal; separate proposals must be submitted for each project.

If applicable, name of all partnering organization(s), including other Anishinabek First Nations, School Boards, and/or affiliated third parties:

N/A

Partnering organization(s), including partnering First Nations must (each) provide a letter of support as part of the submission.

By my signature below, I confirm that the First Nation and its partners, if any, will meet the in-kind or financial requirements set out in the Niigaan Gdizhaami Fund Guidelines.

Name:

Signature:



1. PROPOSED PROJECT OBJECTIVES

What are the project's primary objectives in relation to the 2022-2023 priority areas identified in Section 2.4 of the Fund Guidelines? Please check ALL that apply to your project's summary objectives AND summarize how your project will address priority areas.

<input checked="" type="checkbox"/>	<p>Increasing knowledge and understanding of Anishinabek histories, cultures, perspectives, languages, and contributions ("Bimaadziwin") and traditional Anishinaabe knowledge passed down from one generation to the next through ceremonial teachings ("Kendaaswin").</p> <p>Summarize how your project will address this priority area:</p> <p><i>This will be accomplished through the workshop with Elder and historian. Students will learn about history, culture and teachings of trapping. Included in these teachings are respect for the animal, feasting the animal, etc. Finally, community feast will include honoring students with community drum.</i></p>
<input checked="" type="checkbox"/>	<p>Enhanced opportunities for the engagement and participation of Anishinabek students, families, and communities to support Anishinabek student success and well-being.</p> <p>Summarize how your project will address this priority area:</p> <p><i>This will be accomplished through engaging the community and parents. Letters of invite will be sent to parents, encouraging them to participate. The community will participate in community feast once trapping program</i></p>



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PROPOSAL TEMPLATE

	<i>is completed. The students will show community presentations on what they learned through trapping program, along with samples of furs they harvested.</i>
<input type="checkbox"/>	Facilitating the successful transition of students between Anishinabek First Nations' schools and schools in the Provincially-Funded Education System. Summarize how your project will address this priority area:
<input checked="" type="checkbox"/>	Innovation and introduction of leading practices in Indigenous education. Summarize how your project will address this priority area: <i>This will be accomplished through introducing a foundational part of indigenous history and culture into the school setting. This can become a leading practice by introducing more land-based type of programs, such as fishing and hunting.</i>
<input type="checkbox"/>	Supporting collaboration between the AES and School Boards, including data and information sharing. Summarize how your project will address this priority area:



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PROPOSAL TEMPLATE

<input type="checkbox"/>	<p>Production of a resource which will be shared with the Participating First Nation communities within the Anishinabek Education System.</p> <p>Summarize how your project will address this priority area:</p>

2. PROJECT SUMMARY

Provide a synopsis of the project. Include: the need for the project, activities to be undertaken, and the expected outcomes/results to be achieved.

Regional Location of the Project:

SAMPLE LOCATION

Context of the Project: (describe why this Project is needed. What will this Project accomplish? This sets the stage for your Project):

Context: Anishinabek people are caretakers of the land. Traditionally, we lived off the land. Anishinabek people have a connection to the land. It is important to keep this connection to the land alive. This can be done through bringing students out on the land and teaching them about how their ancestors trapped. Having a connection to the land will allow students to connect to who they are historically, thus assisting with their self-esteem and identity as Anishinabek.



Need(s) for the Project:

Many students do not get out on the land. Our ancestors harvested animals off the land and many Anishinabek still do today.
Trapping was and still is a vital part of our culture, way of life, source of food and source of income. Trapping and harvesting is a great skill for students to have.
It is important for students to learn the Western way of life and education (i.e. – math, science, language, etc.). However, our history, culture and traditions are equally important. A trapping program over a semester will teach a glimpse into the history and tradition of trapping.
Furthermore, utilizing the land, specifically our traditional territory is vital for us today and vital for our future. Our rights as Anishinabek people are dependent on us, as Anishinabek utilizing our traditional territory.
Finally, this Trapping Program will assist with the well-being of students. Knowledge of traditions and culture is a big part of well-being and assists with a sense of belonging. Students will be honored by Community and Elders at end of Trapping Program.

Project Activities to Address Identified Need(s):

Anishinabek culture, trapping, Anishinabek history, Anishinabek traditions.

Target Audience:

Grade 7 & 8 students and parents of SAMPLE SCHOOL

Project Outputs (products or services, if applicable):

Trapping Certificate
Presentation by students of program
Report and data on program
Integration of learnings into other areas



Project Outcomes (results):

Knowledge of trapping
Knowledge of history of trapping
Knowledge of culture
Knowledge of harvesting animals
Knowledge of traditions (offering tobacco when harvesting an animal, etc.)
Hands-on experience with using traps and snares
Hands-on experience with harvesting (skinning, stretching furs)
End of program presentation to community on program

3. PROJECT EVALUATION AND PERFORMANCE

Applicants need to demonstrate how they will measure and determine project success (example – surveys before course/workshop and surveys after course/workshop).

How will you determine and measure success?

Successful completion of trapping program
Trapping Certificate earned by students
Survey before program takes place. Questions such as:
- Do you know what trapping is?
- Have you ever trapped? Does anyone in your family trap?
- Do you know how to harvest an animal?
- Do you know the history of Anishinabek people trapping?
- Do you feel that learning about Anishinabek practices such as trapping important to you?
Survey after program takes place. Questions such as:
- If you did not know what trapping was before the program, do you have a good understanding of it now?
- Can you describe how you felt after being out on the land trapping?
- Did you find this program useful?
- Will you use the skills you learned in the future?
End of program project – students will work in groups to create a presentation on what they have learned from the program and how it has affected them.



What indicators of success will you use? (e.g., key benchmarks, targets, increase in student attendance, and increase in students' grades)

Completion of trapping program

Data from survey

Student Presentations – evaluated through a rubric

How will you collect data and monitor performance?

Debriefing with students after each class – document debriefing for report (ask students how they felt after each class and what they learned, their observations)

Data will also be collected through program culminating presentations - products

Attendance during dedicated classes to trapping; impact on general attendance at school

Initial survey and end-of-program survey

Ongoing assessments

4. SHARING PROMISING PRACTICES

An objective of the Master Education Agreement is to share knowledge about promising practices. Do you intend to share promising practices developed through your project? If so, how?

Yes, will share promising practices.

Will share at RECC meetings, February Forum if asked, will share with Niigaan Gdizhaami Fund Coordinator.

Will take pictures during project and create a poster/presentation to show others. Will document enlightening statements from students to include in presentation.



5. ENGAGEMENT

Describe how communities and/or partnering organizations (other Anishinabek First Nations, School Boards, and/or affiliated third parties) will be engaged throughout the project, including sharing project outputs or outcomes.

Parents will be engaged (they are encouraged to attend the trapping program and trapping excursions)
Community will be involved – students will host a community feast after the program is completed and present their projects of what they have learned through the trapping program.
Community will be involved in an honoring ceremony for the students who took the program.

6. PROJECT WORKPLAN

Describe the major activities, expected outputs and timelines in the chart below or please attach a copy of your work plan. **Your work plan should show how you expect to complete your project from start to finish.** Your description of activities should lead to the completion and success of the project in a logical and timely sequence. Be as detailed as possible (i.e. – if your project includes language classes, how many language classes? If your project includes traditional teachings, how many traditional teachings?)

Activities	Outputs (products/services)	Timelines
<i>RFP sent out to hire certified trapper to administer the trapping program</i>	<i>Certified trapper hired</i>	<i>September 2022-October 2022</i>
<i>Consultation with Elder in assisting with trapping program. Consultation with Elder in Community Feast at end of program RE: honouring students for their</i>	<i>Elder is consulted and involved and informed of trapping program</i>	<i>October 2022</i>



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Activities	Outputs (products/services)	Timelines
<i>journey through trapping program</i>		
<i>Planning sessions with trapper to coordinate classes through semester (4 planning sessions) Specific dates set to hold program on specific days</i>	<i>Program is planned and finalized</i>	<i>November 2022</i>
<i>Letters of invite sent out to parents (explaining the program, inviting parents to participate in trapping excursions). Permission notes also sent out at this time</i>	<i>Parents invited to attend trapping excursions Permission notes sent out to parents for students to participate</i>	<i>November 2022</i>
<i>Caterer is secured for Trapping Workshop, workshop with Elder and historian. Trapping Program (4 days), trapping excursions (2), Community Feast</i>	<i>Quotes obtained from caterer, caterer is secured</i>	<i>November 2022</i>
<i>Community Drum Group is secured for End of Program Community Feast and Honoring</i>	<i>Community Drum secured</i>	<i>November 2022</i>
<i>Venue is secured for Trapping Program (this will require a large open space). Venue is secured for</i>	<i>Community Centre is preferred venue. Community Centre secured.</i>	<i>November 2022</i>



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PROPOSAL TEMPLATE

Activities	Outputs (products/services)	Timelines
<i>harvesting of animals in February 2023</i>		
<i>Shed is purchased for trapping equipment</i>	<i>Shed is purchased and set up for trapping equipment</i>	<i>November 2022</i>
<i>Traps, snares and equipment is purchased for school</i>	<i>Traps, snares and equipment is purchased and on hand</i>	<i>November 2022</i>
<i>Initial survey is distributed to students. Work with students if required to assist in filling out survey</i>	<i>Survey is distributed for initial data to be used for report</i>	<i>December 2022</i>
<i>Initial survey is collected from students</i>	<i>Survey is collected from students. Compilation of results is documented in table form</i>	<i>January 2023</i>
<i>One-day workshop with historian and Elder on trapping. Includes traditional teachings on respect for the land, animals, sharing meat with Elders and community. This will take place at the school</i>	<i>Students will learn knowledge of history of trapping. Students will learn traditional teachings.</i>	<i>January 2023</i>
<i>Program begins: Trapping program 4 full days in total. 1 day per week for 4 weeks. This will take place at the Community Centre</i>	<i>Certified trapping program administered Students will earn Trapping Certificate</i>	<i>January 2023 – February 2023</i>
<i>Trapping excursion with Trapper and Elder. Students</i>	<i>Students will get hands-on experience on how to set and bait traps. Students will use what</i>	<i>February 2023</i>



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Activities	Outputs (products/services)	Timelines
<i>will learn how to set and bait traps and snares (one day event)</i>	<i>they learned during trapping program on how to set traps and snares</i>	
<i>Trapping excursion with Trapper and Elder to check traps and snares (one week after trapping excursion to set traps and snares). This will take 2-3 hours</i>	<i>Students will get hands-on experience on how to check traps and snares. If animals are trapped and snared, students will learn how to harvest these animals. Students will use what they learned in trapping program on how to check traps and snares</i>	<i>February 2023</i>
<i>Students with trapper and Elder learn how to harvest what they trapped at Community Centre. If nothing was trapped or snared, trapper will have two animals to show students how to skin animal. This will take place at Community Centre directly after checking traps and snares</i>	<i>Students will get hands-on experience on how to skin what they trapped (or an animal the trapper has secured previously). Students will use what they learned in trapping program on how to skin animal and make use of furs</i>	<i>February 2023</i>
<i>Students will work in groups for two hours per week for 4 weeks reflecting on what they learned during program. Students will create presentations on what they learned.</i>	<i>Students will have documented what they learned through program and how it affects their education and well-being</i>	<i>March 2023</i>



2022-2023 NIIGAAN GDIZHAAMI FUND

PROPOSAL TEMPLATE

Activities	Outputs (products/services)	Timelines
<i>Community Feast – students will show community their presentations on what they learned throughout trapping program (along with furs). Students will be honoured by Community for their journey through the Trapping Program with honour song by Community Drum.</i>	<i>Students will have presentations and share these with community. Students will be honoured by Community (sense of belonging).</i>	<i>April 2023</i>
<i>End of Program survey is distributed to students.</i>	<i>Survey is distributed to students for data collection</i>	<i>April 2023</i>
<i>End of Program survey is collected from students</i>	<i>Survey is collected</i>	<i>May 2023</i>
<i>Analysis of data from Initial Survey (beginning of program) and End of Program Survey</i>	<i>Analysis of data from surveys. Report on data begins</i>	<i>May 2023</i>
<i>Final report – compiling survey data, information from student presentations, pictures, financial information</i>	<i>Final Report Begin working on Final Report</i>	<i>July 2023</i>



7. PROPOSAL BUDGET

Applicants should refer to Sections 2.5-2.8 in the Fund Guidelines and are required to submit a project budget, which includes Total Project Costs, Applicant Contributions (in-kind, financial) to the project, and the amount of the Funding Request to the Niigaan Gdizhaami Fund. **Use only sections that apply to your project.**

Complete the budget lines below as relevant – for any items not applicable, please note “N/A”. The budget should include a detailed description of each budget item under the “Expense Details” column and the total applicable “Cost”.

Please note that per section 2.7 of the Fund Guidelines, the following costs are *not* eligible for this Fund:

- Core business or operations;
- Consulting services;
- Infrastructure, major renovations or construction;
- Software or licenses not directly associated with the funded project;
- Furniture or equipment not directly associated with the funded project;
- Grants or bursaries; and,
- International travel.

All funding provided to successful applicants must be expended between September 1, 2022 and August 31, 2023.

Individual Anishinabek First Nation Projects:

The Fund will support up to 75% of the total costs of a project, to a maximum of \$25,000. The applicants are expected to provide a contribution equal to at least 25% of the total cost of the project. This contribution will be documented through an attestation form signed by the First Nation (see attestation form on final page of proposal template).



Individual Participating First Nation Projects – Production of Shareable Resource

The Fund will support up to 75% of the total costs of a project, to a maximum of \$50,000. The applicants are expected to provide a contribution equal to at least 25% of the total cost of the project. This contribution will be documented through an attestation form signed by the First Nation. (see attestation form on final page of proposal template). Applicants may provide a larger contribution, but that will not increase the project funding beyond the maximum of \$50,000. To qualify for this stream of funding, the Participating First Nation must produce a resource that may be shared with other Participating First Nations in the Anishinabek Education System.

Group Projects:

The Fund will support up to 75% of the total costs of a project, to a maximum of \$50,000. The applicants are expected to provide a contribution equal to at least 25% of the total cost of the project. This contribution will be documented through an attestation form signed by the First Nation (see attestation form on final page of proposal template).



2022-2023 NIIGAAN GDIZHAAMI FUND

PROPOSAL TEMPLATE

Eligible Expenses	Expense Details	Cost (\$)
Wages and benefits for staff, including contract staff Include: <ul style="list-style-type: none">• Position title• Salary/wage and benefits• Duration of employment (start and end date of employee's term of employment).	<i>Trapping Instructor</i> <i>\$xx.00 per hour at 100 hours (includes workshops, trapping excursions and prep work) (November 2020 to March 2021)</i>	<i>\$xxx</i>
Training, including professional and leadership development e.g., participation in training workshops, conferences, seminars, and materials directly related to the project.	<i>Historian Workshop x 1 day @ \$xxday</i>	<i>\$xx</i>
Cultural workshops and activities		
Translation and interpretation		
Honoraria for Elders, knowledge keepers, and other cultural resource people	<i>Elder Honorarium for 6 events x \$xx per day</i>	<i>\$xx</i>
Rental costs for facilities and equipment as directly related to proposed project		



2022-2023 NIIGAAN GDIZHAAMI FUND

PROPOSAL TEMPLATE

Eligible Expenses	Expense Details	Cost (\$)
Supplies and resource materials	<i>Traps, snares, fur stretching boards and snare wire</i>	<i>\$xx</i>
Travel expenses Include a breakdown of all expenses (e.g., mileage, accommodation, meals).		
Minor capital or renovations A <u>maximum 30% of the budget</u> may be allocated to minor capital and renovations. Please provide a detailed explanation.	<i>Shed built dedicated to housing trapping equipment, including furs that will be used in future educational endeavours</i>	<i>\$xx</i>
Administrative Fees and Costs Eligible costs include utilities, telephone/fax charges, network charges, postage/courier charges, photocopying charges, and office supplies. A <u>maximum of 10% of the budget</u> may be allocated for administration costs.	<i>Administrative costs:</i> <i>Postage for letters</i> <i>Items required for student presentations</i> <i>Paper for reports and presentations</i> <i>Photocopying</i> <i>Office supplies</i>	<i>\$xx</i>
Other Costs (please describe in detail)	<i>Catering for 7 workshops x 40 people</i> <i>Catering for Community Feast x 200 people</i>	<i>\$xx</i> <i>\$xx</i>
AMOUNT OF FUNDING REQUESTED		<i>\$25,000</i>



2022-2023 NIIGAAN GDIZHAAMI FUND

PROPOSAL TEMPLATE

8. Reporting on In-Kind and Financial Contribution

The applicant will complete the attached 2022 – 2023 Niigaan Gdizhaami Fund Attestation Form and submit it along with the final report for the project.

2022 – 2023 Niigaan Gdizhaami Fund Attestation Form

Participating First Nation:	NAME OF FIRST NATION
Region:	REGION #
Project Name:	Trapping Program for Elementary School Students

By signing this form, I verify that the Participating First Nation and its partners, if any, has met the 25% in-kind contribution requirements of the Niigaan Gdizhaami Fund. I confirm that the Participating First Nation will provide the details on the contributions if requested by the Kinoomaadziwin Education Body. I have the authority to sign this form on behalf of the First Nation.

Signature

Date

Printed Name, Title